

# **Jiwaji University, Gwalior**

## **ADVERTISEMENT**

Applications under self financing course/scheme are invited for the Post of Professor (1-Open), Associate Professor (1-Open) and Assistant Professors (Gen-2, SC-1, ST-1, OBC-1) in the Institute of Law.

The Prescribed Application form, Educational Qualifications (as per UGC Regulation 2009/2010), Reservation, Specialisation (if any) and other details are available on the University Website [www.jiwaji.edu](http://www.jiwaji.edu).

### **Pay Scales : -**

- (1) Professor - 37400 - 67000 with AGP Rs. 10,000/-
- (2) Associate Professor - 37400 - 67000 with AGP Rs. 9,000/-
- (3) Assistant Professor - 15600 - 39100 with AGP Rs.8,000/-

The application filled in the prescribed form with relevant duly attested copies of enclosures alongwith Demand Draft of Rs. 1000/- (for open posts) and Rs. 500/- (for reserved posts) (Non Refundable) of any nationalized bank drawn in favour of Registrar, Jiwaji University, Gwalior should reach to the Registrar, Jiwaji University, Gwalior – 474011 on or before **7 March 2011** by 4.00 p.m.

Place : Gwalior

**Registrar**

Date :

<b>Post applied for</b> _____ आवेदित पद _____ <b>Applied under category Gen/SC/ST/OBC</b> _____ श्रेणी जिसके अन्तर्गत आवेदन किया है सामान्य/अनु.जा./अनु.ज.जा./अ.पि.व. _____ <b>Field of Specialization (if any)</b> _____ विशेषज्ञता का क्षेत्र (यदि कोई हो) _____ <b>Deptt./Center</b> _____ विभाग / केन्द्र	<b>Advertisement No.</b> _____ विज्ञापन सं० _____ <b>Post Code</b> _____ पद कूट _____
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Tel. No. 0751-2442801 Fax No. 0751-2341768 (Off.) E-mail : Registrar@jwaji.edu Website: [www.jwaji.edu](http://www.jwaji.edu)

## JIWAJI UNIVERSITY, GWALIOR

जीवाजी विश्वविद्यालय

Gwalior (M.P.)-474011 (India)

ग्वालियर - 474011 (भारत)



### APPLICATION FORM FOR TEACHING POSTS.

शैक्षणिक पदों के लिये आवेदन प्रपत्र

Particulars of fee Remitted:			
Amount	Bank Draft No.	Date	Issuing Bank
शुल्क का विवरण			
राशि (रु०)	बैंक ड्राफ्ट संख्या	दिनांक	जारीकर्ता बैंक

1 Full Name (in Block Letters) \_\_\_\_\_

Underline surname \_\_\_\_\_

पूरा नाम हिन्दी में \_\_\_\_\_

(उपनाम सहित, साफ अक्षरों में) \_\_\_\_\_

2 Fathers's/Husband \_\_\_\_\_

Name पिता/पति का नाम \_\_\_\_\_

3 (a) Address for Correspondence पत्राचार के लिये पता (b) Permanent Address स्थायी पता

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Tel. No \_\_\_\_\_ Fax No. \_\_\_\_\_

Tel. No \_\_\_\_\_ Fax No. \_\_\_\_\_

e-mail: \_\_\_\_\_

e-mail: \_\_\_\_\_

4 Date of Birth & Place जन्म तिथि एवं जन्म स्थान

\_\_\_\_\_

Age on the last date of this application

इस आवेदन पत्र की अन्तिम तिथि को आयु

Years वर्ष \_\_\_\_\_

Months माह \_\_\_\_\_

Days दिन \_\_\_\_\_

5 (a) Sex: Male/Female लिंग : पुरुष/स्त्री

(b) Category वर्ग

SC अ.जा.  ST अ.ज.जा.

OBC अ.पि.वर्ग  General सामान्य

(c) person with disabilities विकलांग होने की दशा में

Yes हाँ  or अथवा No नहीं  if Yes यदि हाँ

VH वी.एच.  HH एच.एच.  OH ओ.एच.

Please tick सही का निशान लगाईये।

Affix Passport  
size Photograph  
पासपोर्ट आकार  
का फोटो  
चिपकायें

6 **Marital Status : Married/Unmarried** वैवाहिक स्थिति :  
विवाहित/अविवाहित \_\_\_\_\_

7 **Nationality** राष्ट्रियता \_\_\_\_\_

**8. Academic Qualification (Commencing with the Intermediate/Senior Secondary Certificate Examination or an equivalent examination.** शैक्षणिक योग्यता (इन्टरमीडिएट/सीनियर सेकेंडरी सर्टीफिकेट परीक्षा अथवा समकक्ष परीक्षा से प्रारम्भ करें)

Examination/ Degree परीक्षा/उपाधि	Subject/ Specialization विषय/ विशेषज्ञता	Year वर्ष	Division श्रेणी	%/ Marks/ Grade : / अंक / ग्रेड	No. of Attempts subject wise. विषयानुसार प्रयास संख्या	University/ College/ Board विश्वविद्यालय/ कालेज/ बोर्ड	Distinctions / Scholarship विशिष्टता/ छात्रवृत्ति

**Research Degree(s)** शोध उपाधियां :

Degree उपाधियां	University विश्वविद्यालय	Specific date of submission of Ph.D. thesis शोध-पत्र जमा करने की तिथि	Specific date of award उपाधियों के प्रदान करने की तिथि	Title of the work शोध-पत्र का शीर्षक
Ph.D./D.Phil/D.Mus. पी एच डी/डी फिल/डी म्यूज				
D.Sc./D.Litt. डी एस-सी/डी लिट्				

**(I) Whether Ph.D. awarded as per UGC Regulation 2009**

YES / NO

क्या शोध उपाधि यूजीसी 2009 के अनुरूप है

हाँ/ नहीं

**(II) Whether qualified NET/SLET राष्ट्रीय/राज्य पात्रता परीक्षा (Indicate the date तिथि दें) :**

Conducted by UGC/CSIR/ICAR/State यूजीसी/सीएसआईआर/आईसीएआर/राज्य द्वारा संचालित:

**9. Teaching/Professional/Research Employment (Give particulars in descending order starting with the present post)**

अध्यापन/व्यवसायिक/अनुसंधान नियोजन (वर्तमान पद से प्रारम्भ करके अवरोही क्रम में विवरण दें)

Employer नियोक्ता	*Status of Institute/ University संस्था की स्थिति	Post Held पद	**Pay Scale वेतनमान	Basic Pay मूल वेतन	Period of Employment		Nature of Duties/Work कार्यों के स्वरूप
					From/से	To/तक	

\* Govt./Quasi Govt./Autonomous/Private. सरकारी/अर्धसरकारी/स्वायत्तशासी/निजी।

\*\*Mention whether revised or unrevised, if relevant. कृपया संशोधित अथवा असंशोधित वेतनमान का उल्लेख करें।

**10. Summary of performance**

कार्य निष्पादन का संक्षिप्त विवरण

<b>A Teaching Experience</b>	<b>From</b>	<b>To</b>	<b>Total years &amp; Months</b>
अ अध्यापन अनुभव	से	तक	कुल वर्ष और महीने

**i Under Graduate/अनुस्नातक****ii Post Graduate/ स्नातकोत्तर****iii Total Teaching Experience/ कुल अध्यापन अनुभव****iv Participation in production of Educational TV programme**

टी0वी0 शिक्षण कार्यक्रमों के निर्माण में भाग लेने का विवरण।

**अ Short term/ Continuing Education/ Specialist Courses conducted**

अल्पावधि/अनवरत् शिक्षा/विषेषज्ञता पाठ्यक्रमों का आयोजन

**B Course developed (No.)**

ब पाठ्यक्रमों का विकास (संख्या)

**U.G.**

अनुस्नातक

**P.G.**

स्नातकोत्तर

**C Publications: (Give numbers)**

स प्रकाशन (संख्या दे)

**Published**

प्रकाशित

**Accepted**

स्वीकृत

**i Research papers in referred journals**

समीक्षात्मक पत्रिकाओं में शोध पत्र

**ii Papers in Conferences/Symposia****iii Books/ पुस्तकें****Number of Review/ Research/ Design/****iv Feasibility/Reports:**

समीक्षा/अनुसंधान/अभिकल्प/व्यवहार्यता प्रतिवेदन संख्या

**Patents/Technology Transfer:****v** एकस्व/प्रौद्योगिकी हस्तान्तरण:**Note: List of publications with details, reprints of papers and acceptance letters (in case of accepted papers) must be enclosed** प्रकाशित शोध-पत्रों की सूची और उसकी पुनमुद्रित प्रतियों एवं स्वीकृति-पत्रों की छायाप्रतियों को संलग्न करें।**D Number of Thesis Supervised:**

द पर्यवेक्षित शोध

**Awarded**

प्रदत्त

**Submitted**

पूर्ण हुई

**In progress**

प्रगति पर

**i Ph.D./पीएच.डी.****ii M.Phil/ एम.फिल****iii M.Tech/M.E./M.Sc.#/एम.टेक/एम.ई./एम.एससी****E Sponsored Research Consultancy Projects.**

ई प्रायोजित अनुसंधान/परामर्श परियोजनायें

**Completed**

पूर्ण हुई

**In progress**

प्रगति पर

**Amount (Rs. In Lakh)**

धनराशि (रु. लाख में)

**i Number of Sponsored Research Projects**

प्रायोजित अनुसंधान परियोजनाओं की संख्या

**ii No. of Consultancy Projects.**

परामर्श परियोजनाओं की संख्या

**Refer to 'List of Encloses' and attach relevant enclosure****# Postgraduate Dissertation of minimum specialization of One Full semester rest of the details given should be up to the last date of submission of the application.**

**F Prizes /Medals/Awards/Honors**

र पुरस्कार /पदक /अवार्ड /सम्मान

**G Extra curricular activities- give details, if any, of proficiency acquired in games, sports and part taken in other extra curricular or social activities such as NCC, Public Lectures, Debates, Social Service etc.**

ल अन्य गतिविधियों का विवरण- यदि कोई है, खेल कूद, एन.सी.सी., संवाद प्रतियोगिता और समाज सेवा आदि

• **As a student** विद्यार्थी जीवन में

• **After entering into service /** नौकरी में आने के बाद

**11 Special Training / Assignment / Any Relevant particulars:**

विशिष्ट प्रशिक्षण / अभिहस्तांकन / अन्य प्रासंगिक विवरण

**12 (a) Membership/Fellowship of professional societies:**

(अ) व्यवसायिक सोसाइटी की सदस्यता/अध्येयता वृत्ति

**(b) Other activities/Responsibilities:**

(ब) अन्य गतिविधियां/उत्तरदायित्व

**(c) Are you willing to accept the initial salary of the grade?**

**(If no, state what is the minimum salary expectable or expected with justification thereof).**

(स) क्या आपको आवेदित वेतनमान का न्यूनतम स्वीकार्य है? (यदि नहीं, कारण सहित स्पष्ट करें कि कितना न्यूनतम मूल वेतन स्वीकार्य/अपेक्षित है)।

**(d) if appointed, what period would you require before joining the post?**

(द) नियुक्ति होने के स्थिति में कार्य ग्रहण करने से पहले कितने समय की आवश्यकता है?

**(e) Any other relevant information, not given above:**

(य) आवेदित पद से सम्बन्धित अन्य कोई सूचना

**13 (a) Has there been any break in your academic career?**

(अ) क्या कभी आपको विद्योपार्जन का क्रम भंग हुआ? यदि हाँ कारण सहित विवरण दें।

**(b) Have you been punished during your studies at college/University? If so, give details.**

(ब) क्या कभी आपको विद्योपार्जन के दौरान विष्वविद्यालय/कालेज द्वारा दण्ड दिया गया? यदि हाँ विवरण दें।

**(c) Have you been punished during your services or convicted by a court of law? If so, give details.**

(स) क्या कभी नौकरी के दौरान या किसी न्यायालय द्वारा आपको दोषी प्रमाणित किया गया? यदि हाँ विवरण दें।

**(d) Were you at any time declared medically unfit or asked to submit your resignation or discharged or dismissed? If yes, give details in a separate sheet.**

(द) क्या कभी आप स्वास्थ्य परीक्षा में अयोग्य घोषित हुये, आपसे त्यागपत्र देने के लिये कहा गया, आपको किसी नौकरी से पदमुक्त या बर्खास्त किया गया ? यदि हाँ पृथक पृष्ठ पर विवरण दें।

**(e) Do you have any court cases pending as one of the parties? If yes, give details.**

(ध) क्या आपके विरुद्ध कोई न्यायिक मामला विचाराधीन है यदि हाँ विवरण दें।

**14 Give names, designations and addressees (Phone/Fax No./e-mail, if any, of three reference not related to you. Refers should be persons with or under whom you have worked, or who have intimate knowledge of your work.**

तीन सन्दर्भ व्यक्तियों का नाम, उनके डाक पते (फोन, फ़ैक्स न. यदि है) के साथ। सन्दर्भ वह व्यक्ति हो जिसके साथ या जिसके अधीन अभ्यर्थी ने कार्य किया हो या वह अभ्यर्थी के काम से पूर्णतया: अवगत हो।

i

ii

iii

**Note:- Candidate should request the Referees to sent the testimonial under cover directly to the Dena Faculty Affairs of the University**

उम्मीदवार को चाहिये कि वह तीन संदर्भ-व्यक्तियों से स्वयं निवेदन करके जमेजपउवदपंस बंद लिफाफे में डीन फैकल्टी अफेयर को सीधे प्रेषित करे।

**15 List of Enclosures/ संलग्न प्रलेखों की सूची**

**(a) Bank Draft & Photograph**

बैंक ड्राफ्ट एवं छायाचित्र

**(b) Copies of Mark-sheets & Certificates of educational qualifications & NET/SLET/JRF etc.**

अंक-पत्रों, शैक्षणिक प्रमाण-पत्रों एवं राष्ट्रीय/राज्य पात्रता परीक्षा/कनिष्क अध्येता की छायाप्रतियाँ

**(c) Copies of certificates of experience.**

अनुभव प्रमाण पत्रों की छायाप्रतियाँ

**(d) List of publications with details, reprints of papers and acceptance letters (in case of accepted papers)**

प्रकाशित शोध-पत्रों की सूची और उसकी पुनर्मुद्रित प्रतियों एवं स्वीकृति-पत्रों की छायाप्रतियाँ।

**(e) Copies of other relevant certificates & documents.**

अन्य सम्बन्धित प्रमाण पत्रों की छायाप्रतियाँ

**16 Declaration to be signed by the candidate**

अभ्यर्थी द्वारा हस्ताक्षरित घोषणा पत्र

**I hereby declared that the entire in this form are true to the best of my knowledge and belief. If at any time, I am found to have declared any materials/information or given any false details, any appointment shall be liable to be summarily terminated without notice or compensation.**

मैं एतद्वारा यह घोषणा करता/करती हूँ कि इस आवेदन में दी गयी सभी सूचनायें मेरे जानकारी एवं पूर्ण विश्वास के साथ सत्य हैं। यदि किसी समय यह पाया गया कि मैंने कोई सूचना छिपायी है अथवा असत्य है तो मेरी नियुक्ति बिना किसी नोटिस अथवा हर्जाने के बर्खास्त कर दी जायेगी।

**Place:**

स्थान

**Signature of Applicant/ अभ्यर्थी के हस्ताक्षर**

Name / नाम.....)

**Dated**

दिनांक

**17 Forwarded with the remarks that the institutions/organizations has no objections to the candidature of the applicant being considered for the post applied for, as above.**

इस आशय के साथ अग्रप्रेषित की अभ्यर्थी के उपर्युक्त पद हेतु आवेदन करने एवं इस पद चयन हेतु विचार होने पर संस्था को कोई आपत्ति नहीं है।

**Place:**

**Telephone**

**Fax**

**e-mail**

**Dated**

**Signature/हस्ताक्षर**

**(Head of the Institution/Organisation)**

**Designation**

**Address**

**Remarks/टिप्पणी:**

**1- Candidate already employed should forward through their employer.**

**2- नियोजित अभ्यर्थी आवेदन पत्र अपने नियोक्ता के माध्यम से भेजें।**



# JIWAJI UNIVERISTY, GWALIOR

## Annual Self Assessment for the Performance Based Appraisal System (PBAS)

### PART A: GENERAL INFORMATION AND ACADEMIC BACKGROUND

1. Name (in Block Letters) :
2. Father's Name / Mother's Name :
3. Department :
4. Current Designation & Grade Pay :
5. Date of last Promotion :
6. Address for correspondence  
(with PIN code) :
7. Permanent Address  
(with PIN code) :
- Telephone No. :
- Email :

8. Whether acquired any degrees or fresh academic qualifications during the year:

9. Academic Staff College Orientation / Refresher Course attended during the year:

Name of the Course/Summer School	Place	Duration	Sponsoring Agency

**PART B: ACADEMIC PERFORMANCE INDICATORS**

(Please see detailed instructions of this PBAS proforma before filling out this section)

**CATEGORY: I. TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES**

**(i) Lecturers, Seminars, Tutorials, Practicals, Contact Hours (give semester – wise details, where necessary)**

S. No.	Course/ Paper	Level	Mode of teaching *	Hours per week allotted				% of classes taken as per documented record
				Theory		Practical **		
				Allotted	Taken	Allotted	Taken	

\* Lecture (L), Seminar (S), Tutorial (T), Practical (P), Contact Hours (C)

\*\* Applicable for Practical based subjects

		API Score***
(a)	Classes Taken (max 50 for 100% performance & proportionate score up to 80% performance, below which no score may be given)	
(b)	Teaching Load in excess of UGC norm (max score: 10)	

\*\*\* (ii) Reading / Instructional material consulted and additional knowledge resources provided to students

Sl. No.	Course / Paper	Consulted	Prescribed	Additional Resource provided
API score based on Preparation and imparting of knowledge / instruction as per curriculum & syllabus enrichment by providing additional resources to Students (max. score : 20)				API Score***





**(ii) Full Papers in Conference Proceedings**

S. No.	Title with page nos.	Details of Conference Publication	ISSN/ISBN No	Whether peer reviewed Impact factor, if any	No. of co-authors	Whether you are the Main author	API Score***

**iii) Books Published as single author or as editor**

S. No.	Title with page nos.	Type of Book & Authorship	Publisher & ISSN/ISBN No	Whether peer reviewed Impact factor, if any	No. of co-authors	Whether you are the main author	API Score***

**III C) Ongoing and Completed Research Projects and consultancies****(c) (i & ii) Ongoing Project / Consultancies**

S. No.	Title	Agency	Period	Grant Amount Mobilized (Rs. lakh)	API Score***

**(c) (iii & iv) Completed Projects / Consultancies**

S. No.	Title	Agency	Period	Grant Amount mobilized (Rs. lakh)	Whether policy document / patent as outcome	API Score***

**(D) Research Guidance**

S. No.	Number Enrolled	Thesis Submitted	Degree Awarded	API Score***
M. Phil or equivalent				
Ph. D. or equivalent				

**(E) (i) Training courses, Teaching – Learning – Evaluation Technology Programmes, Faculty Development Programmes (not less than one week duration)**

S. No.	Programme	Duration	Organized by	API Score***

**(E) (ii) Papers presented in Conferences, Seminars, Workshops, Symposia**

S. No.	Title of the Paper presented	Title of Conference / Seminar	Organized by	Whether International / national / state / regional / college or university level	API Score***

**E (iii) Invited Lectured and Chairmanships at national or international conference / seminar etc**

<b>S. No.</b>	<b>Title of Lecture Academic Session</b>	<b>Title of Conference Seminar etc</b>	<b>Organized by</b>	<b>Whether international national</b>	<b>API Score***</b>

**IV SUMMARY OF API SCORES\*\*\***

	<b>Criteria</b>	<b>Last Academic Year</b>	<b>Total – API Score for Assessment Period</b>	<b>Annual Av. API Score for Assessment Period</b>
<b>I</b>	<b>Teaching, Learning and Evaluation related activities</b>			
<b>II</b>	<b>C-curricular, Extension, Professional development etc</b>			
	<b>Total of I + II</b>			
<b>III</b>	<b>Research and Academic Contribution</b>			

\*\*\* Self assessment Scores are subject to verification by the University and by the Screening Cum Evaluation Committee / Selection Committee as the case may be.

**PART C: OTHER RELEVANT INFORMATION**

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier

<b>S. No.</b>	<b>Details (Mention Year, value etc. where relevant)</b>

**LIST OF ENCLOSURES:** (Please attach, copies of certificates, sanction orders, papers etc. wherever necessary)

1	6
2	7
3	8
4	9
5	10

**I certify that the information provided is correct as per records available with the university and / or documents enclosed along with the duly filled PBAS proforma.**

**Place:**  
**Date:**

**Signature of the  
faculty  
with Designation**

**Signature of HOD / School  
Chairperson / Principal**

**N:B: The individual PBAS proforma duly filled with all enclosures, submitted for CAS promotions will be duly verified by the University as necessary and placed before the Screening cum Evaluation Committee or Selection Committee for assessment / verification.**



## **EDUCATIONAL QUALIFICATIONS:-**

### **PROFESSOR**

- A. 1. An eminent scholar with Ph.D. qualification (s) in the concerned/allied/relevant discipline and published work of high quality, actively engaged in research with evidence of published work with a minimum of 10 publications as books and/or research/policy papers.
2. A minimum of ten years of teaching experience in university/college, and/or experience in research at the University/National level institutions/industries, including experience of guiding candidates for research at doctoral level.
3. Contribution to educational innovation, design of new curricula and courses, and technology – mediated teaching learning process.
4. A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS), set out in this Regulation in Appendix III.

OR

- B. An outstanding professional, with established reputation in the relevant field, who has made significant contributions to the knowledge in the concerned/allied/relevant discipline, to be substantiated by credentials.

### **ASSOCIATE PROFESSOR**

1. Good academic record with a Ph.D. Degree in the concerned/allied/relevant disciplines.
2. A Master's Degree with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed).
3. A minimum of eight years of experience of teaching and/or research in an academic/research position equivalent to that of Assistant Professor in a University, College or Accredited Research Institution/industry excluding the period of Ph.D. research with evidence of published work and a minimum of 5 publications as books and/or research/policy papers.
4. Contribution to educational innovation, design of new curricula and courses, and technology – mediated teaching learning process with evidence of having guided doctoral candidates and research students.
5. A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS), set out in this Regulation in Appendix III.

## **ASSISTANT PROFESSOR**

1. Good academic record as defined by the concerned university with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) at the master's Degree level in a relevant subject from an Indian University, or an equivalent degree from an accredited foreign university.
2. Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET.
3. Notwithstanding anything contained in sub-clauses (1) and (2) candidates, who are, or have been awarded a Ph.D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of Ph.D. Degree) Regulations, 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges/Institutions.
4. NET/SLET/SET shall also not be required for such Masters Programmes in disciplines for which NET/SLET/SET is not conducted.

## **Important Instructions**

1. A relaxation of 5% may be provided at the graduate and master's level for the Scheduled Caste / Scheduled Tribe / Differently – abled (Physically and visually differently-abled) categories for the purpose of eligibility and for assessing good academic record during direct recruitment to teaching positions. The eligibility marks of 55% marks (or an equivalent grade in a point scale wherever grading system is followed) and the relaxation of 5% to the categories mentioned above are permissible, based on only the qualifying marks without including any grace mark procedures.
2. A relaxation of 5% may be provided, from 55% to 50% of the marks to the Ph.D. Degree holders, who have obtained their Maser's Degree prior to 19<sup>th</sup> Sept., 1991.
3. Relevant grade which is regarded as equivalent of 55% wherever the grading system is followed by a recognized university shall also be considered eligible.
4. The Ph.D. Degree shall be a mandatory qualification for the appointment of Professors/Associate Professors.
5. The period of time taken by candidates to acquire Ph.D. Degree shall not be considered as teaching/research experience to be claimed for appointment to the teaching positions.
6. Candidates desirous to applying for more than one post, should submit separate applications.
7. A candidate furnishing incorrect or false information shall stand disqualified at any stage.
8. Interview of candidates found eligible will be preceded by exposition / colloquium.

9. No application shall be entertained if it is incomplete / received after the last date prescribed/not forwarded through proper channel.
10. Those who are in service should apply through proper channel.
11. The call letters will be issued to the candidates as per University rules.
12. Mere possession of minimum qualifications does not confer any right to be called for interview and / or selection.
13. No queries or correspondence regarding issue of call letters for interview / selection of candidates will be entertained at any stage.
14. The Selection Committee reserves the right to select highly qualified candidates, in absentia for Professor's posts.
15. The University will not be responsible for any postal lapses or delay.
16. No TA/DA will be paid either for attending the interview or for joining the post.
17. The University shall not be held responsible for postponement or cancellation of scheduled interviews for any unforeseen/unavoidable reasons.
18. Canvassing in any form, directly or indirectly, will disqualify the candidate immediately.
19. The envelope containing application forms should be superscribed by "Application for the post of \_\_\_\_\_ in the Institute of Law\_\_\_\_\_".
20. Please enclose attested copies of the following documents with application form.
  - a. Degree / Diploma, Statement of Marks and other certificates of the educational qualifications and experience.
  - b. Caste Certificate from Competent Authority, if candidate belong to Scheduled Caste / Scheduled Tribe/ OBC.

- c. Caste validity certificate (for reserved posts).
  - d. SSC certificate or other equivalent certificate in support of age. The original certificates would be required at the time of interview only.
21. Please complete Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS) developed by UGC Regulations, 2010 in the Application Form.
22. Prescribed Application Form along with other additional information is available on University website [www. Jiwaji.edu](http://www.jiwaji.edu). The candidate should attach a Demand draft Rs. 1000/- (for Unreserved posts) and Rs. 500/- (for reserved posts) [non-refundable] of nationalized bank drawn in favour of “Registrar, Jiwaji University, Gwalior” payable at Gwalior.
23. Candidates should send the application in the prescribed form with all attested relevant enclosures to reach the Registrar, Jiwaji University, Gwalior – 474011 (Madhya Pradesh) on or before **7 March 2011** at 4.00 p.m.

**Registrar**